

CITY OF HURSTBOURNE ACRES, KENTUCKY

WASTE COLLECTION CONTRACT REQUEST FOR PROPOSALS

BID FORM

The undersigned Contractor hereby bids, offers and proposes to perform and provide to the City of Hurstbourne Acres, Kentucky, the services and documents described in the Request for Proposals attached hereto and made a part by reference, for the total sum of the amount of the bid indicated on this sheet, and pursuant to all terms and provisions of the Request for Proposals. This bid, offer and proposal is irrevocable until the expiration of sixty (60) consecutive calendar days after the date indicated herein; and may be accepted by the City of Hurstbourne Acres at any time prior to the expiration date.

The undersigned Contractor hereby authorizes the City of Hurstbourne Acres to investigate the Contractor and inspect and copy any and all records, books of account, correspondence, or other documents reasonably necessary for the City of Hurstbourne Acres to determine the responsibility and ability of the Contractor to comply with the terms and provisions of the Request for Proposals.

- 1. NAME AND ADDRESS OF BIDDER (INCLUDING, IF APPLICABLE, THE NAME OR NAMES OF THE SOLE PROPRIETOR OR PARTNERS OF AN UNINCORPORATED BIDDER), AND ITS/THEIR REGISTERED AGENT FOR SERVICE OF PROCESS; YEARS IN BUSINESS; AND, REFERENCES WHO CAN DESCRIBE THE QUALITY OF YOUR WORK:**

- 2. PLEASE INDICATE IF YOUR PROPOSED DISPOSAL SITE OR OTHER METHOD OF DISPOSAL HAS BEEN APPROVED BY LOCAL AND STATE HEALTH AUTHORITIES:**

YES

NO

PLEASE ENCLOSE A COPY OF YOUR CURRENT PERMIT.

3. PLEASE LIST THE AMOUNT OF INSURANCE COVERAGE, THE NAME OF THE CARRIER AND THE AGENT YOU UTILIZE FOR EACH OF THE FOLLOWING TYPES OF POLICIES:

WORKER'S COMPENSATION \$ _____
THROUGH _____
(COMPANY)

AUTOMOBILE BODILY INJURY LIABILITY \$ _____
FOR EACH PERSON
THROUGH _____
(COMPANY)

AUTOMOBILE BODILY INJURY LIABILITY \$ _____
FOR EACH ACCIDENT
THROUGH _____
(COMPANY)

AUTOMOBILE PROPERTY DAMAGE LIABILITY \$ _____
FOR EACH ACCIDENT
THROUGH _____
(COMPANY)

GENERAL LIABILITY INSURANCE \$ _____
THROUGH _____
(COMPANY)

4. PLEASE LIST THE YEAR, MODEL AND SIZE OF YOUR COLLECTION VEHICLES TO BE USED FOR THE COLLECTION AND DISPOSAL OF GARBAGE, TRASH AND DEBRIS IN THE CITY:

<u>QUANTITY</u>	<u>YEAR & MODEL</u>	<u>SIZE</u>	<u>DESCRIPTION</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

DO YOU USE AUTOMATIC PICKUP EQUIPMENT? WHAT MEANS (IF ANY) ARE EMPLOYED TO AVOID OVERHEAD DAMAGE TO TREES; AND, CAN YOU ASSURE THE CITY THAT NO OVERHEAD TREE DAMAGE WILL OCCUR WITH THE USE OF THE ABOVE-MENTIONED EQUIPMENT?:

- 5. PLEASE INDICATE THE MONTHLY RATE TO BE CHARGED TO EACH SINGLE FAMILY RESIDENTIAL CUSTOMER FOR WASTE PICKUP, INCLUDING LARGE ITEMS SUCH AS REFRIGERATORS, WATER HEATERS, MATTRESSES, TELEVISIONS AND SIMILAR TYPE ITEMS. PLEASE DIFFERENTIATE BETWEEN CURBSIDE AND BACK DOOR/BACK YARD PICKUP.**

	<u>ONE COLLECTION/WEEK</u>	<u>TWO /WEEK</u>
PRICE FOR CURBSIDE:	\$ _____	\$ _____
PRICE FOR BACK DOOR:	\$ _____	\$ _____

- 6. PLEASE INDICATE THE MONTHLY RATE TO BE CHARGED TO EACH SINGLE FAMILY RESIDENTIAL CUSTOMER FOR RECYCLING PICKUP. PLEASE DIFFERENTIATE BETWEEN CURBSIDE AND BACK DOOR/BACK YARD PICKUP.**

	<u>ONE COLLECTION/WEEK</u>	<u>TWO /WEEK</u>
PRICE FOR CURBSIDE:	\$ _____	\$ _____
PRICE FOR BACK DOOR:	\$ _____	\$ _____

- 7. PLEASE INDICATE THE MONTHLY RATE TO BE CHARGED TO EACH SINGLE FAMILY RESIDENTIAL CUSTOMER FOR YARD WASTE PICKUP (INCLUDING CHRISTMAS TREES). PLEASE DIFFERENTIATE BETWEEN CURBSIDE AND BACK DOOR/BACK YARD PICKUP.**

	<u>ONE COLLECTION/WEEK</u>	<u>TWO /WEEK</u>
PRICE FOR CURBSIDE:	\$ _____	\$ _____

PRICE FOR BACK DOOR: \$ _____ \$ _____

*****FOR ITEMS 5 THROUGH 7, WHAT TYPES OF BINS WILL BE PROVIDED FOR WASTE, YARD WASTE AND RECYCLING PICKUP (INCLUDE SPECIFICATIONS ON SIZE, COVERS, WHEELS, QUANTITY PER HOUSEHOLD)?**

*****FOR ITEMS 5 THROUGH 7, INDICATE WHAT DAYS WOULD BE USED FOR PICKUP DATES FOR EACH OPTION? (EARLY IN THE WEEK IS STRONGLY PREFERRED, ESPECIALLY FOR YARD WASTE.)**

8. PLEASE STATE SERVICES AND COSTS THEREOF OFFERED BY THE BIDDER, WHICH ARE OF THE SAME NATURE AS THOSE CONTEMPLATED BY THE PROVIDER, BUT WHICH ARE IN ADDITION TO THE REGULAR COLLECTION, AND WHICH MAY INVOLVE EXTRA CHARGES TO THE CUSTOMER BY THE BIDDER (SUCH AS BULK DISPOSAL, PROJECT DEBRIS, HAZARDOUS MATERIALS, TIRES, ETC...):

9. PLEASE STATE ANY ADDITIONAL SERVICE, NOT IN CONFLICT WITH THE PROVISIONS ABOVE, WHICH YOU WILL PROVIDE AT NO ADDITIONAL CHARGE TO THE CITY:

10. PLEASE LIST THE DATES WHICH YOU WILL OBSERVE AS HOLIDAYS, IF ANY, AND WHETHER A MAKEUP DAY WILL BE PROVIDED, AND, IF SO, WHEN:

11. PLEASE DESCRIBE WHAT PROCEDURES ARE EMPLOYED IN THE EVENT OF ADVERSE WEATHER CONDITIONS:

12. PLEASE DESCRIBE WHAT PROCEDURES ARE TAKEN BY THE BIDDER WHEN SCREENING EMPLOYEES PRIOR TO EMPLOYMENT, AND WHAT MONITORING (IF ANY) OCCURS DURING EMPLOYMENT:

13. PLEASE DESCRIBE THE CUSTOMER SERVICE PROCEDURES THAT ARE EMPLOYED BY THE BIDDER FOR THE CITY AND INDIVIDUAL CUSTOMERS (INCLUDE PROVISIONS FOR LOCAL CONTACT FOR SERVICE INQUIRIES, SPECIAL SERVICES OR EQUIPMENT, MISSED COLLECTIONS, ETC).

14. THE CITY'S NORMAL CONTRACT HORIZON IS LIMITED TO ONE FISCAL YEAR. PLEASE INDICATE YOUR INTEREST IN AN EXTENDED AGREEMENT, SUBJECT

